

REGULAR MEETING of the BOARD OF MANAGERS
Wednesday July 6, 2022 – 8:00 a.m.
RRWD OFFICE 714 6th Street SW, ROSEAU MINNESOTA



Draft Agenda

❖ **CALL TO ORDER:**

- Pledge of Allegiance
- Approve agenda: _____

❖ **CONSENT AGENDA:** _____

- June 1, 2022 regular board meeting minutes
- Treasurer's report
- Permit Applications – #22-07 (Peckman) & 22-09 (Magnusson)
- Review and approve manager and employee expense vouchers
- _____

❖ **PERMITS:** _____

- #22-06 (Solberg)
- #22-08 (Erickson)

❖ **PROJECTS UPDATE:**

- CD #16: _____

❖ **NEW BUSINESS:** _____

- Equipment charge rates: _____

❖ **OLD BUSINESS:** _____

❖ **REPORTS:**

- RRWMB: _____
- Specialist: _____
- Administrator: _____

❖ **CLOSED MEETING RESOLUTION:** _____

❖ **OTHER ITEMS:** _____

❖ **NEXT MEETING DATE:** August 3, 2022 @ 8:00 a.m.

❖ **MOTION TO ADJOURN:** _____ Time: _____

❖ **DATES TO REMEMBER:**

- July 7 – 1W1P Advisory Committee
- July 19 – RRWMB meeting in Ada
- July 21 – River Restoration PT meeting
- July 21 – Farm Bureau Meeting

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF MANAGERS MEETING HELD JUNE 1, 2022

ORDER: Chairman Carter Diesen called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: Jason Braaten, LaVerne Voll, Tony Wensloff, Cody Schmalz and Carter Diesen.

STAFF PRESENT: Administrator Halstensgard. Watershed Specialist McCormack.

OTHERS PRESENT: Roger Falk, Roseau County Commissioner; Landowners Matt Magnusson.

CONSULTING STAFF PRESENT: Nate Dalager, HDR Engineering and Michelle Moren, Attorney.

AGENDA: A **motion** was made by Manager Braaten, seconded by Manager Wensloff to approve the agenda with changes. Motion carried unanimously.

CONSENT AGENDA: A **motion** to approve the Consent Agenda was made by Manager Voll and seconded by Manager Braaten. The motion carried unanimously. Adoption of the Consent Agenda included approving the May 4, 2022 regular meeting minutes, the Treasurer's Report, waiver form for liability insurance coverage and manager and employee expense vouchers.

NEW BUSINESS:

The Board discussed the purchase of a trailer suitable for hauling the Argo with the tracks on it. Manager Voll discussed the situation that occurred during the flood event this spring and his review of local retailers that sell trailers. A **motion** was made by Manager Wensloff to formally authorize the purchase of a trailer from Ace Hardware in Roseau. The motion was seconded by Manager Voll and carried unanimously.

Administrator Halstensgard discussed City Coordinator Todd Peterson's request regarding land ownership for areas to be considered for improvement as part of the Greater Minnesota Regional Parks and Trails designation application. The sites in question would be the Trangsrud Landing, Dieter Town Hall site in Ross, and the Malung Town Hall site. In order to qualify for future funding under this designation, ownership of the land withing the footprint of the improvement must be either the City of Roseau or Roseau County. Watershed Districts and Townships are not eligible. There was discussion on the general priority of these projects in the scope of the District's work. It was the consensus of the Board that they did not have an issue with the County being the landowner for the river access sites discussed.

Specialist McCormack gave the board background on a drainage complaint our office received in Grimstead Township, Sections 16 & 17. There was extensive discussion on what entity (NRCS, SWCD, Township, County, Watershed) should be responsible for initial review of the issue. The consensus of the Board was to reach out to the person who brought the issue to our attention and recommend they follow up with the other entities.

OLD BUSINESS: Specialist McCormack gave an update on the flooding conditions and project operation. Part of the discussion included issues with the cross-over flow into Two Rivers

Watershed District that overtops County Road 7. The Board recommended meeting with Roseau County and Two Rivers Watershed District to further discuss the issues and potential solutions.

REPORTS:

RRWMB: Manager Braaten referred to the update in the packet. Ring dike funding was allocated by the State. One potential ring dike request was received in the office.

WATERSHED SPECIALIST: Specialist McCormack deferred to his update that was in the meeting packet.

ADMINISTRATOR: The only additional comment Administrator Halstensgard had beyond her written report was the letter received from Zavoral & Sons Construction concerning the completion date for the CD 16 project. Representatives from Zavoral's will be invited to the July meeting. Manager Wensloff asked about the issues that have arisen with the Lake Bottom road. No records of the road right of way were found by the County. The County Highway Department is taking the necessary steps to have the correct records recorded.

Closed meeting to discuss land acquisition: Administrator Halstensgard read aloud the legal descriptions as listed in the closed meeting resolution. A **motion** was made by Manager Voll to adopt the resolution to close the meeting, seconded by Manager Wensloff. The motion passed unanimously and the meeting was closed.

A **motion** was made by Manager Braaten, seconded by Manager Schmalz to reopen the regular meeting. Motion carried unanimously.

The next meeting will be July 6, 2022 at 8:00 a.m. After a **motion** by Manager Voll and second by Manager Wensloff, the meeting was adjourned at 10:15 a.m.

Respectfully submitted,

LaVerne Voll, Secretary

Tracy Halstensgard, Administrator

June 2022 Bills & Receipts

Checkbook Balance as of May 25, 2022	\$225,961.30
Receipts:	
State of Minnesota -- LSOHC funding - River Restoration project	\$ 97,993.10
Red River Watershed Management Board -- Base funding pay request #3	\$ 23,171.15
State of Minnesota -- Whitney Lake reimbursement (FHM grant)	\$ 23,748.76
Roseau SWCD -- 1W1P reimbursement	\$ 4,229.10
Edward Castle -- earnest money	\$ 500.00
Citizens State Bank -- interest 5-16.22	\$ 11.68
Total:	\$ 149,653.79
Bills:	
Tracy Halstensgard -- Salary and Insurance	\$ 5,627.59
Torin McCormack -- Salary and Insurance	\$ 5,695.59
Tracy Bergstrom -- wages	\$ 171.63
Jason Braaten -- per diem & mileage	\$ 256.62
Carter Diesen -- per diem & mileage	\$ 134.16
Tracy Halstensgard -- mileage & reimbursement	\$ 946.15
Cody Schmaltz -- per diem & mileage	\$ 171.19
LaVerne Voll -- per diem & mileage	\$ 294.06
Tony Wensloff -- per diem & mileage	\$ 384.93
Internal Revenue Service -- Withholding	\$ 3,736.25
Minnesota Department of Revenue -- Withholding	\$ 662.00
PERA -- Employer / Employee Contribution	\$ 1,775.73
Cardmember Services -- web service fees, meeting expenses, supplies	\$ 974.79
City Of Roseau -- utilities	\$ 220.90
Marco -- Copier agreement & service	\$ 166.15
Patrick Moren Law Office -- Legal Fees	\$ 2,450.00
Roseau Times Region -- Meeting Notices	\$ 45.90
Roseau Electric Co-op -- Int/phone --	\$ 156.99
Northern Resources Cooperative -- gas for vehicle	\$ 324.01
Northpine Services -- snow removal	\$ 224.58
Verizon Wireless -- Trimble	\$ 40.01
Smith Partners -- Roseau Lake & WD #4 legal consultation	\$ 1,380.86
Mark Beito -- Palmville beaver trapping	\$ 300.00
Minnesota Energy Resources -- natural gas utility	\$ 136.85
Anderson Bros. Construction -- SD51 debris removal - cutoff 10	\$ 371.25
Blooming Valley Services -- Duxby emergency repair	\$ 720.50
Edward, Clinton & Kathleen Castle -- earnest money	\$ 500.00
HDR -- Inv #1200428320, #1200428328 & #1200429054	\$ 51,245.31
Total:	\$ 79,114.00

July 2022 Treasurer's Report

Checkbook Balance as of June 28, 2022	\$349,887.40
Receipts:	
Roseau County -- share of taxes	\$ 349,239.92
Institute of Justice - data request	\$ 647.48
State of Minnesota -- Whitney Lake reimbursement (FHM grant)	\$ 23,748.76
Roseau SWCD -- 1W1P reimbursement	\$ 4,229.10
Edward Castle -- earnest money	\$ 500.00
Citizens State Bank -- interest	
Total:	\$ 378,365.26
Bills:	
Tracy Halstensgard -- Salary and Insurance	\$ 5,627.60
Torin McCormack -- Salary and Insurance	\$ 5,695.60
Jason Braaten -- per diem & mileage	
Carter Diesen -- per diem & mileage	
Tracy Halstensgard -- mileage	
Cody Schmaltz -- per diem & mileage	
LaVerne Voll -- per diem & mileage	
Tony Wensloff -- per diem & mileage	
Internal Revenue Service -- Withholding	
Minnesota Department of Revenue -- Withholding	
PERA -- Employer / Employee Contribution	
Cardmember Services -- web service fees, meeting expenses, supplies	\$ 467.18
City Of Roseau -- utilities	
Marco -- Copier agreement & service	\$ 166.15
Patrick Moren Law Office -- Legal Fees	
Roseau Times Region -- Meeting Notices	
Roseau Electric Co-op -- Int/phone --	\$ 156.99
Northern Resources Cooperative -- gas for vehicle	\$ 542.43
At your Service LawnCare	\$ 301.51
Verizon Wireless -- Trimble	\$ 40.01
Smith Partners -- Roseau Lake & WD #4 legal consultation	\$ 398.40
Quality Printing -- Roseau Lake Mitigation Plans (5 copies)	\$ 993.22
Minnesota Energy Resources -- natural gas utility	\$ 75.21
Houston Engineering -- Inv #59893 River Restoration project	\$ 47,826.50
Blooming Valley Services	\$ 637.50
J&L Construction - Door installation & repair	\$ 3,368.00
RRWMB -- share of taxes through 6-30-22	\$ 74,284.71
WSB -- Lost River project --Inv	
HDR -- 2-27-22 to 5-21-22 Whitney Lake Site C Inv #1200435682	\$ 3,628.56
HDR -- 3-27-22 to 5-21-22 Whitney Lake Site A Inv #1200435681	\$ 5,738.06
HDR -- 1-3-22 to 5-21-22 Ditch 16 Improvement Inv #1200436863	\$ 2,505.48
HDR -- 4-24-22 to 5-21-22 general services Inv #1200435405	\$ 874.59
HDR -- 4-24-22 to 5-21-22 WD #4 Inv #1200436866	\$ 3,650.49
Total:	\$ 156,978.19



rrwd@mncable.net

714 6th St SW, Roseau, MN 56751

218.463.0313

roseauriverwd.com

PERMIT NUMBER 22-06 APPROVED _____ DENIED _____ DATE _____

DATE RECEIVED 5-31-22 DATE INSPECTED _____

GENERAL PERMIT APPLICATION

APPLICANT NAME: Kass Solberg PHONE: 701-741-0417

ADDRESS: 23451 10 Rd 26 Badger, MN 56714

PROPERTY DESCRIPTION: Sec 27+28 mouse Township

PROPOSED ACTIVITY: ditch cleaning install culvert and trap at existing ditch install culvert to a field crossing

- Describe drainage pattern and location (ie. Twp. & Sect.) on the plat at left.
- Attach FSA photos or County atlas map for further detail.
- Describe effect of work upstream and downstream _____
- Size of culvert installing _____
- Size of culvert upstream _____
- Size of culvert downstream _____

This permit is subject to the following conditions:

1. That the permittee and his agents conform to all legal and other statutory requirements.
2. That the permittee and his/her agents are advised that there may be other federal, state and local permits that may be required before construction begins.
3. That the permit is in effect for one year from the issued date on this permit.
4. In lieu of applicant submitting a complete hydraulics report or having the watershed hire an Engineer to review the application with costs borne by applicant, (See RRWD rules 4.5c), applicant agrees to modify these permitted works upon determination by the Roseau River Watershed Board of Managers that another person or entity has been adversely impacted.

APPLICANT SIGNATURE: [Signature] DATE: 5/31/22

DATE: _____



Permit Application 22-06
Kasey Solberg



Drawn By: TMM

Date: 6/6/2022

0 0.05 0.1 0.2 Miles

Permit #22-06 Kasey Solberg (Moose 27 & 28)

Mr. Solberg has submitted a permit to clean the ditch bordering the north side of his property in Section 27 and 28 of Moose along a minimum maintenance roadway. In addition to the ditch cleaning, two field crossings are proposed with the western approach having a flapgate. The drainage area for the eastern crossing is 1.31 square miles, the drainage area for the western culvert is 2.2 square miles. The upstream culvert is a 48", the downstream culvert is a 4'x10' box culvert.

Comments

Based on the drainage area for the east crossing a 48" culvert would be appropriate, based on the drainage area for the west culvert a 60" culvert would be appropriate.



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PERMIT NUMBER 22-07 APPROVED _____ DENIED _____ DATE _____

DATE RECEIVED 6-2-22 DATE INSPECTED _____

GENERAL PERMIT APPLICATION

APPLICANT NAME: Charles Pectman PHONE: 913 731 2124

ADDRESS: 17498 410th Ave Waukegan MN 56761

PROPERTY DESCRIPTION: 161 N 40W 21 SW 160

PROPOSED ACTIVITY: New Crossing at half mile line

- Describe drainage pattern and location (ie. Twp. & Sect.) on the plat at left.
- Attach FSA photos or County atlas map for further detail.
- Describe effect of work upstream and downstream _____

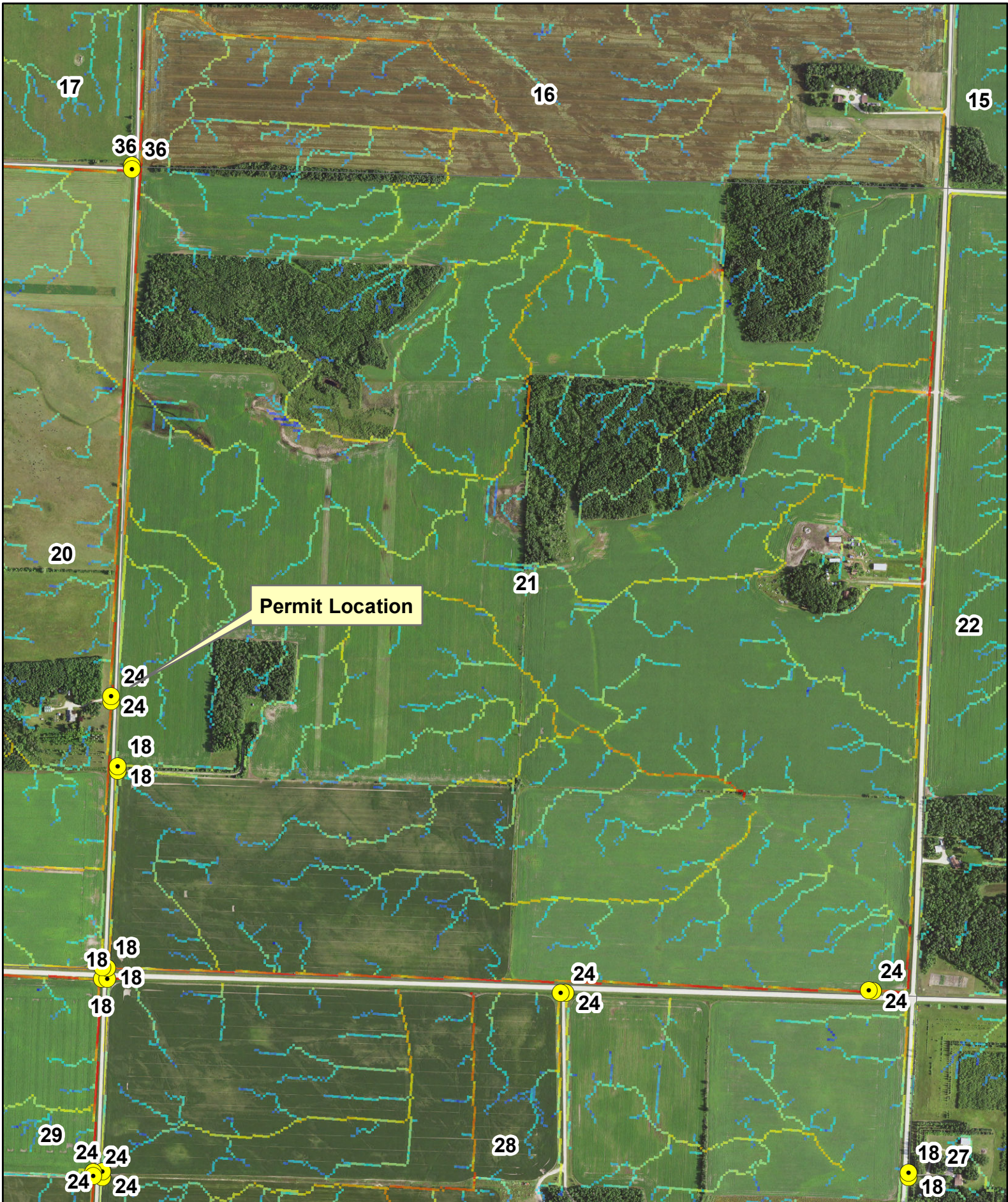
- Size of culvert installing _____
- Size of culvert upstream _____
- Size of culvert downstream _____

This permit is subject to the following conditions:

1. That the permittee and his agents conform to all legal and other statutory requirements.
2. That the permittee and his/her agents are advised that there may be other federal, state and local permits that may be required before construction begins.
3. That the permit is in effect for one year from the issued date on this permit.
4. In lieu of applicant submitting a complete hydraulics report or having the watershed hire an Engineer to review the application with costs borne by applicant, (See RRWD rules 4.5c), applicant agrees to modify these permitted works upon determination by the Roseau River Watershed Board of Managers that another person or entity has been adversely impacted.

APPLICANT SIGNATURE: Charles Pectman DATE: 6-2-2022

DATE: _____



Permit Location

Permit Application 22-07
Charles Peckman



Drawn By: TMM
Date: 6/6/2022
0 0.05 0.1 0.2 Miles

Permit #22-07 Charles Peckman (Stafford 21)

Mr. Peckman has submitted a permit install a new culvert and crossing for property he farms in section 21 of Stafford. The local drainage area for the proposed crossing is approximately 6 acres. The upstream culvert is an 18" and the downstream culvert is a 24".

Comments

Based on the drainage area for the proposed crossing, an 18" culvert would be sufficient. The applicant asked for and received provisional approval to proceed.



rrwd@mncable.net

714 6th St SW, Roseau, MN 56751

218.463.0313

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PERMIT NUMBER 22-08 APPROVED _____ DENIED _____ DATE _____

DATE RECEIVED 6-21-22 DATE INSPECTED _____

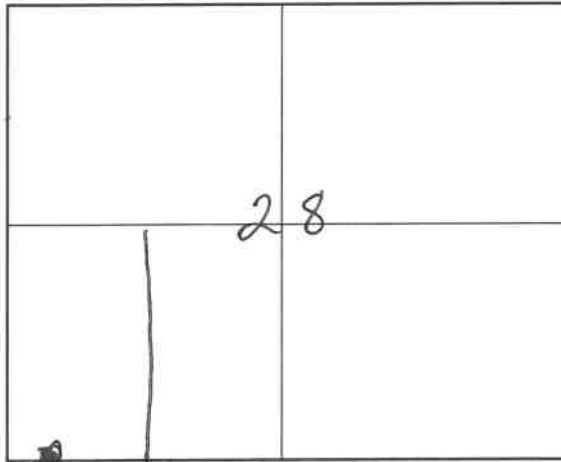
GENERAL PERMIT APPLICATION

APPLICANT NAME: CLAIR ERICKSON PHONE: 507-530-6261

ADDRESS: 2690 CORDIO COTTONWOOD, MN. 56229

PROPERTY DESCRIPTION: SW 1/4, SW 1/4 Section 28 Stafford

PROPOSED ACTIVITY: FIELD APPROACH DRIVEWAY



- Describe drainage pattern and location (ie. Twp. & Sect.) on the plat at left.
- Attach FSA photos or County atlas map for further detail.
- Describe effect of work upstream and downstream _____

- Size of culvert installing NO CULVERT
- Size of culvert upstream N
- Size of culvert downstream _____

This permit is subject to the following conditions:

1. That the permittee and his agents conform to all legal and other statutory requirements.
2. That the permittee and his/her agents are advised that there may be other federal, state and local permits that may be required before construction begins.
3. That the permit is in effect for one year from the issued date on this permit.
4. In lieu of applicant submitting a complete hydraulics report or having the watershed hire an Engineer to review the application with costs borne by applicant, (See RRWD rules 4.5c), applicant agrees to modify these permitted works upon determination by the Roseau River Watershed Board of Managers that another person or entity has been adversely impacted.

APPLICANT SIGNATURE: Clair Erickson DATE: 6-21-22

DATE: _____



Permit Application 22-08
Clair Erickson



Drawn By: TMM

Date: 6/28/2022

0 0.05 0.1 0.2 Miles

Permit #22-08 Clair Erickson (Stafford 28)

Mr. Erickson has submitted a permit to install a dry crossing in Section 28 of Stafford. The local landscape slopes away from the permit location both to the east and west. The access location is a natural high spot in the landscape off of 230th Street.

Comments

As the land slopes away from the crossing location and there is no local drainage area, installing a crossing with no culvert should have no adverse impacts on the applicants or adjacent lands.



rrwd@mncable.net

714 6th St SW, Roseau, MN 56751

218.463.0313

roseauriverwd.com

PERMIT NUMBER 22-09 APPROVED _____ DENIED _____ DATE _____

DATE RECEIVED 06.21.22 DATE INSPECTED _____

GENERAL PERMIT APPLICATION

APPLICANT NAME: Magnusson Farm PHONE: 218-689-3580

ADDRESS: P.O. Box 28

PROPERTY DESCRIPTION: Tad's Sec 20

PROPOSED ACTIVITY: Remove existing culvert, replace w/
Texas Crossing

- Describe drainage pattern and location (ie. Twp. & Sect.) on the plat at left.
- Attach FSA photos or County atlas map for further detail.
- Describe effect of work upstream and downstream _____

- Size of culvert installing _____
- Size of culvert upstream _____
- Size of culvert downstream _____

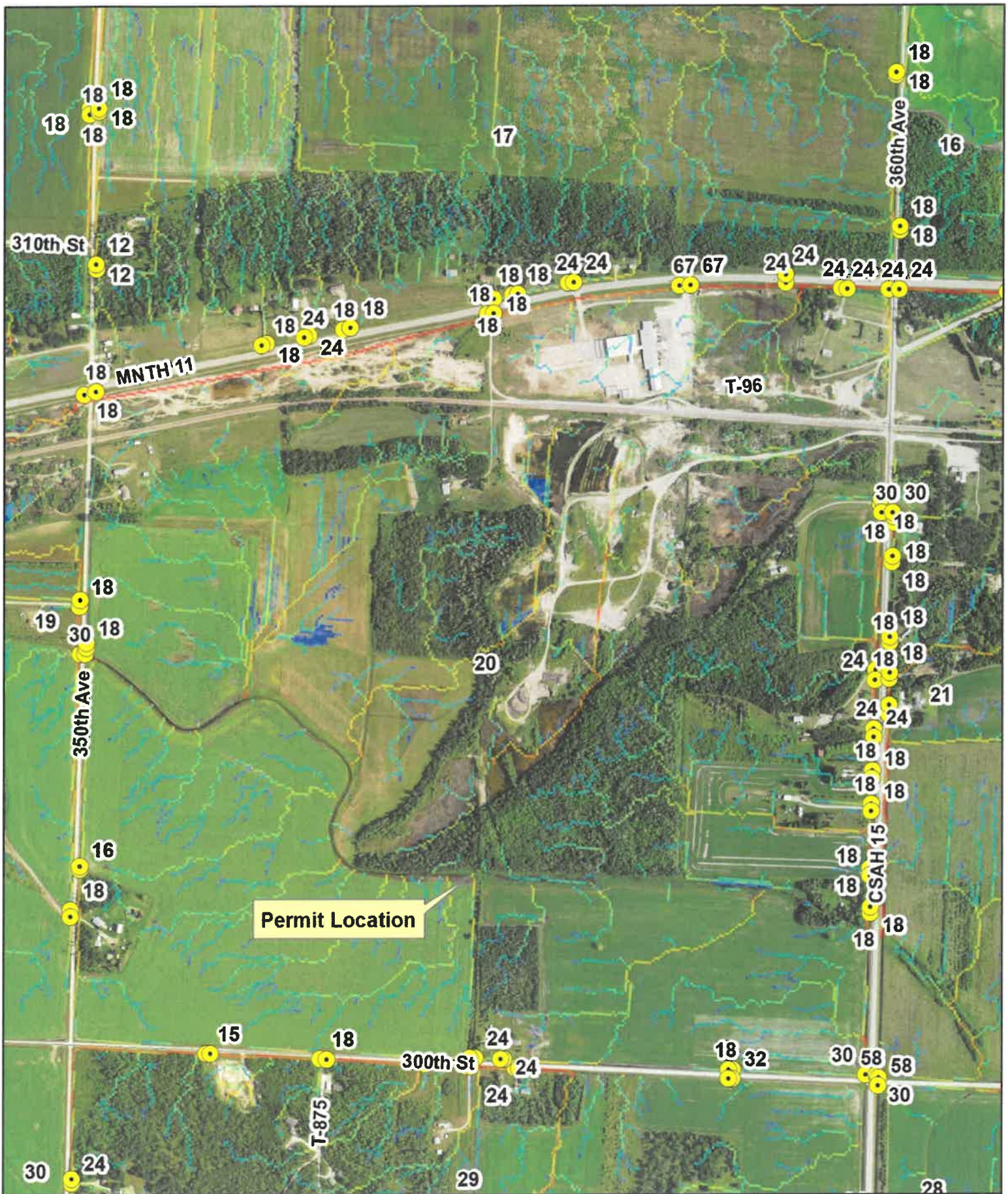
This permit is subject to the following conditions:

1. That the permittee and his agents conform to all legal and other statutory requirements.
2. That the permittee and his/her agents are advised that there may be other federal, state and local permits that may be required before construction begins.
3. That the permit is in effect for one year from the issued date on this permit.
4. In lieu of applicant submitting a complete hydraulics report or having the watershed hire an Engineer to review the application with costs borne by applicant, (See RRWD rules 4.5c), applicant agrees to modify these permitted works upon determination by the Roseau River Watershed Board of Managers that another person or entity has been adversely impacted.

APPLICANT SIGNATURE: _____

DATE: 6/21/22

DATE: _____



Permit Application 22-09 Magnusson Farms



Drawn By: TMM

Date: 6/28/2022

0 0.05 0.1 0.2 Miles

Permit #22-09 Magnusson Farms (Jadis 20)

Magnusson Farms has submitted a permit to replace an existing 12" culvert and crossing with a low ford (Texas Crossing) in Section 20 of Jadis. The local drainage area for the proposed crossing is approximately 256 acres. The upstream culvert is an 30" and the downstream culvert is a 30".

Comments

Replacing a undersized culvert within a crossable access through the drainageway will slightly increase discharge during a runoff event across the permit location. The removal of the undersized culvert will reduce potential crop stress or loss upstream of the culvert due to backwatering or plugging of the culvert.

The following resolution was adopted by the board of manager at the July 6, 2022 meeting on a motion made by Manager _____, seconded by Manager _____. The motion carried with _____ managers in favor and _____ opposed.

RESOLUTION DEFINING DISTRICT EQUIPMENT CHARGE RATES

Whereas; the Roseau River Watershed District board of managers has purchased various pieces of equipment for the purpose of advancing the development and implementation of projects in keeping with the District's mission; and

Whereas; said equipment includes the following:

- 2009 Polaris Ranger UTV
- Trimble Survey Equipment
- 2009 Argo UTV
- DJI Mavic Pro Drone; and

Whereas; no formal charge rate documentation could be found in the District's records; and

Whereas; there has been no increase to the charge rates since the equipment was purchased; now

Therefore, be it resolved that; the Roseau River Watershed District board of managers finds the charge rate for said equipment to be as follows for expenses incurred through July 1, 2022:

- 2009 Polaris Ranger UTV -- \$25/hour
- Trimble Survey Equipment -- \$30/hour
- 2009 Argo UTV -- \$25/hour
- DJI Mavic Pro Drone -- \$30/hour; and

Be it further resolved that; due to increased costs associated with owning said equipment, the Roseau River Watershed District board of managers finds the charge rate to be as follows for expenses incurred after July 1, 2022:

- 2009 Polaris Ranger UTV -- \$ 65 /hour
- Trimble Survey Equipment -- \$ 50 /hour
- 2009 Argo UTV -- \$ 65 /hour
- DJI Mavic Pro Drone -- \$ 50 /hour;

ROSEAU RIVER WATERSHED DISTRICT

Carter Diesen, Chair

ATTEST:

LaVerne Voll, Secretary

Dated: _____, 2021

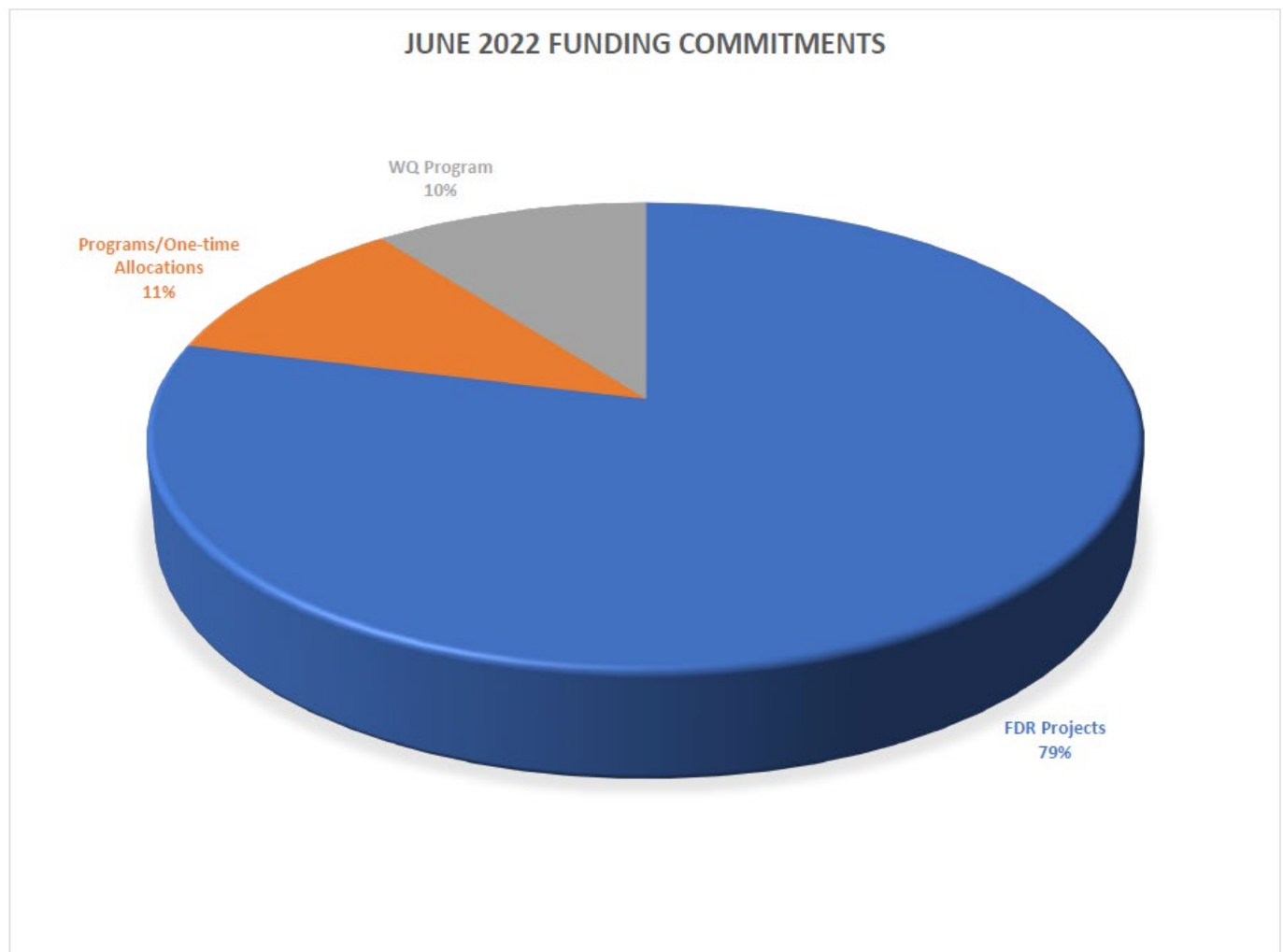


Meeting Highlights – June 21, 2022

1. Funding Commitments: Information was presented regarding current funding commitments of the Red River Watershed Management Board (RRWMB) for Flood Damage Reduction (FDR) and water quality projects that are in various phases along with annually funded programs and one-time allocations. Current commitments include the following:

• FDR Projects:	\$20,509,075.80
• Water Quality Program:	
○ Base Funding	\$ 465,926.27
○ Competitive Funding	\$ 2,233,016.53
• Annually Funded Programs/One-time Allocations:	\$ 2,776,237.88
<u>TOTAL Remaining Funding Commitments:</u>	<u>\$25,984,256.48</u>

Below is an illustration of current RRWMB funding commitments as of June 2022. Annual operating expenses are not included in funding commitments.



2. **Goose Prairie Waterfowl Management Area (WMA) Amended Funding Agreement:** The RRWMB Managers approved an amended agreement via resolution with the Wild Rice Watershed District for an additional \$157,000 for the Goose Prairie WMA Project. The RRWMB total commitment for the Project is now \$557,000.
3. **Technical Advisory Committee (TAC) Recommendations – JD 19/Nelson Slough Project:** The RRWMB Managers approved moving the JD 19 Project to Step 2 based on recommendations from the TAC, which had met on June 6, 2022. The Project is being developed by the Middle-Snake-Tamarac Rivers Watershed District.
4. **Lake Traverse Water Quality Improvement Project – Phase 3:** The Bois de Sioux Watershed District presented a request of \$1.2 million in Water Quality Program Competitive Funds for Phase 3 of the Project. The RRWMB Managers referred the Project to the Water Quality and Monitoring Advisory Committee (WQMAC) for technical review. WQMAC recommendations will be heard at the July 2022 RRWMB meeting.
5. **Oak Crest Coulee Water Quality Project:** The Roseau River Watershed District presented a request of \$157,400 in Water Quality Program Competitive Funds for the Project. The RRWMB Managers referred the Project to the WQMAC for technical review. WQMAC recommendations will be heard at the July 2022 RRWMB meeting.
6. **Farmstead Ring Dike Funding Coordination:** The Minnesota Natural Resources Conservation Service (NRCS) discussed the coordination of ring dike funding with the RRWMB Managers. Information was shared about the 2022 allocation of \$360,000 by the Minnesota Legislature for ring dikes in the Red River Basin of Minnesota. It was determined that the RRWMB should coordinate with the NRCS on outreach regarding available funds to watershed districts.
7. **Governing Documents (GD):** RRWMB legal counsel attended the meeting electronically to discuss proposed edits to the GD's. Discussion was held and additional edits proposed by watershed district administrators were discussed. The RRWMB Managers determined that the final version of the proposed edits should be further reviewed at the July 2022 regular meeting.
8. **Fiscal Year 2023 Mediation Agreement Funds:** A resolution was approved authorizing the application to the State of Minnesota for Fiscal Year 2023 Mediation Agreement funds. The RRWMB is the fiscal agent for the Flood Damage Reduction Work Group (FDRWG), which implements the Mediation Agreement. For 2023, \$264,000 will be available for the FDRWG.
9. **International Red River Watershed Board (IRRWB):** Information was presented about the updated directive of the IRRWB.
10. **Next Meeting:** The RRWMB will hold its next meeting on Tuesday, July 19, 2022 at 10:00 a.m. at the RRWMB office – 11 Fifth Avenue East, Ada, Minnesota, 56510.

ADMINISTRATIVE UPDATE

July 6, 2022

Insurance: I've included the breakdown for our annual insurance premium. The increase is significant, however this is an industry wide adjustment to compensate for the increase costs associated with repair/replacement of structures.

Roseau County Fair: We have reserved a booth at the fair again this year. If there are any managers who wouldn't mind taking a shift or two, let me know!

Certificate of Deposit: The large CD (\$900k) matures July 11. The board should discuss renewal options at the meeting.

1W1P: The Policy Committee met May 12th and approved the Advisory Committee (AC) member list, 1W1P boundary, the Land and Water Resource Narrative, and the Priority Issues list. The AC will be meeting July 7th. The Steering Committee and the AC will be working on the goals for the priority issues list. For all the current information, check out the website at <https://www.roseauriver1w1p.org/>

Oak Crest Coulee: We presented the project to the RRWMB Board and Water Quality and Monitoring Committee. The only issue the Committee had with the project was the scale. Being a smaller project, they questioned the benefit to the Red River. That said, there is nothing in the RRWMB's Policy that states they won't fund smaller projects. We'll make the case at the July 19th RRWMB meeting and see what they decide.

River Restoration: The next PT meeting is scheduled for July 21st.

WD #4: We are hoping to schedule the final hearing for the October board meeting. We hope to have the viewers report and detailed survey report presentations at the August board meeting.

Hay Creek Subwatershed: We were chosen as one of the recipients of the Section 319 grants. I have a kick-off meeting scheduled with Cindy Osborn and Greg Johnson for July 12th. They will be the individuals drafting the "Nine Key Elements Plan" required for the funding.

Misc:

- I'm working on the draft 2023 Budget. I will have information for the Board to review at the August meeting. The Board will set the public hearing at the August meeting as well.
- I've been working with Stephen Slick and Dan Money on Juneberry flooding long-term solutions. We are hoping to form a committee made up of watershed managers and county commissioners to implement practices to improve the situation. We'll be coordinating a meeting for later this summer or early fall. The board should discuss who they'd like on this committee.

From: [Misty Hempel](#)
To: [Tracy Halstenfgard \(rrwd@mncable.net\)](mailto:Tracy.Halstenfgard@rrwd@mncable.net)
Subject: Renewal Quote - Roseau River Watershed District
Date: Tuesday, June 28, 2022 1:38:07 PM
Attachments: [Summary.pdf](#)
[Breakdown.xlsx](#)

Tracy,

I have attached the premium summary and the premium breakdown for the Roseau River Watershed District renewal.

Our underwriter at the League provided the following outline & comments;

Overall premium increased by 27.93% as outlined below:

Coverage	Premium		
	2022	2021	% Change
Property	\$ 2,344	\$ 1,564	49.87%
Mobile Property	\$ -	\$ -	#DIV/0!
First Party Cyber	\$ 485	\$ -	#DIV/0!
Municipal Liability	\$ 2,200	\$ 2,200	0.00%
Auto Liability	\$ 440	\$ 440	0.00%
Auto Physical Damage	\$ 197	\$ 197	0.00%
Bond	\$ 128	\$ 128	0.00%
Equipment breakdown	\$ -	\$ -	#DIV/0!
Total Premium	\$ 5,794	\$ 4,529	27.93%

Comments on the above:

- Property premium is up due to:
 - Annual inflation
 - Rate changes (<https://www.lmc.org/insurance-trust/coverages/coverages-changes/premium-rates/>)
 - Office occupancy classification saw a rate increase of 93%.
- Liability premium stayed the same.
- First Party Cyber premium was previously “baked” into the property coverage. We’ve now removed it from the property and provide separate standalone coverage. In general, property rates saw a decrease due to the removal of the first party coverage.
- Auto Liability/Auto Physical Damage premium stayed the same.

Property TIV: \$1,179,479

Thanks,

Misty E. Hempel

Insurance Agent
License # 40423032

Northern State Agency

Phone: 218-681-4042
Direct: 218-683-7660
Fax: 218-681-8388

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July 2022 Board Meeting, Specialist Update

Roseau Lake Rehabilitation Project

- Water Levels have finally receded enough to inspect damage and debris within the area. There is some woody debris that will need removal from the box culverts at the former Mickelson Bridge, I have been reaching out to contractors to find who is available to haul trees and logs from the site.
- The Basic Application for wetland impacts and mitigation is complete. The 401 Clean Water Certification/Antidegradation Application is complete.
- I assisted Michele Walker and Becky Marty (MNDNR Ecowaters) with sampling on the Sprague Creek Mitigation Site. This information will aid in determining baselines for the restoration efforts within the fen and provide foundational data for future restoration work.
- I trained TNC staff on physical characteristics on drained peatlands for their modeling efforts, this will hopefully aid in partnerships on future project funding in drained peatlands on state land.

Hay Creek Norland

- Discharge from the impound was initiated on June 22nd. We are limited in the volume of discharge due to the ditch levels downstream, at the time of the update the pool has dropped 4 inches. I have coordinated with adjacent landowners to inform them of discharge and so they can alert me if a localized event occurs that would overwhelm the outlet ditches.
- Jeff Erickson will begin haying in the Hay Creek Corridor in the coming weeks. Pete Kvien will be handling the mowing of the embankment and any areas not mowed by Erickson, in order to manage noxious weeds. Both parties will be coordinating maintenance with one another, as in previous years.
- Monitoring equipment has been installed in the wetland mitigation site. I will be working on a design for improving water use/storage in the Section 21 acres this summer.

Palmville

- The structures began de-watering on June 24th, water levels were back to “ditch half full” condition by June 27th.
- I will be reviewing gravel needs for the access road, and reaching out to local contractors for quotes.

Duxby Levee Culvert

- Blooming Valley removed the clay plug from the failed culvert near CSAH 113. I will coordinate with Nate on a plan for replacement of the culvert, flapgate and crossing.

- There are a couple traps that were likely damaged or failed during the spring flood, as water level rescind and I can better inspect them I will order replacements where necessary.
- I will be conducting a full inspection of the levee this month to determine the scope of maintenance that will be required to get the levee compliant with the Army Corp design.

SD 51


- I cut trees and logs out of the CSAH 113 bridge to re-open the gap between the pilons. Once water levels subside the remainder of woody debris in the iron beams will be chopped up to free obstructions from the bridge.
- There is some woody debris in the CSAH 115 bridge, HWY 89 bridge, Stoe's Bridge and CSAH 28 bridge. Once the river levels drop to normal summer flow I will begin clearing these bridges of obstructions.

Other Items

- The Ranger has developed some electrical issues, there has been discussion in the past of replacing/upgrading the machine. The board may want to discuss whether it is time to upgrade this piece of equipment
- MN Hwy 11 project (MnDOT's) Stephen Slick, Daryle Dahl and myself have reviewed the culvert schedule for the centerline culverts and investigated drainage area and adjacent culverts. We will be having a follow-up meeting on our combined notes at the beginning of July before submitting our final suggestions to MnDOT.

Permits

 *Denotes Permits received approval from 2 brd members*

 *Denotes Permits typical of new field crossing or access*

22-06 Kasey Solberg

See Attached Writeup

22-07 Charles Peckman**

See Attached Writeup

22-08 Clair Erickson

See Attached Writeup

22-09 Magnusson Farms

See Attached Writeup

RESOLUTION CLOSING BOARD MEETING

WHEREAS, the Minnesota Open Meeting Law, Minn. Stat. § 13D.05, subd. 3(c) (3) states that:

“A public body may close a meeting:

To develop or consider offers or counteroffers for the purchase or sale of real or personal property.

Before holding a closed meeting under this paragraph, the public body must identify on the record the particular real or personal property that is the subject of the closed meeting. The proceedings of a meeting closed under this paragraph must be tape recorded at the expense of the public body. The recording must be preserved for eight years after the date of the meeting and made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the governing body has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of members and all other persons present at the closed meeting must be made available to the public after the closed meeting. If an action is brought claiming that public business other than discussions allowed under this paragraph was transacted at a closed meeting held under this paragraph during the time when the tape is not available to the public, Section 13D.03, subdivision 3, applies.

An agreement reached that is based on an offer considered at a closed meeting is contingent on approval of the public body at an open meeting. The actual purchase or sale must be approved at an open meeting after the notice period required by statute or the governing body’s internal procedures, and the purchase price or sale price is public data.”

WHEREAS, the Roseau River Watershed District will be developing or considering offers or counteroffers for the purchase of the following described real property:

Roseau Lake - Lands under consideration include portions of Sections 12-14, 23, 24, and 26, Dieter Township (T163N, R41W), Roseau County and Sections 7, 21-22, and 28-30, Unorganized Township (T163N, R40W), Roseau County (see attached map), and; portions of Ne, E1/2 W1/2, W1/2 SE; Section 33 Township 163 Range 40

On July 6, 2022 during the regular board meeting commencing at 8:00 a.m., at the Roseau River Watershed District Board office located at 714 6th Street SW, Roseau, Minnesota, 56751; and

BE IT RESOLVED by the Roseau River Watershed District Board as follows:

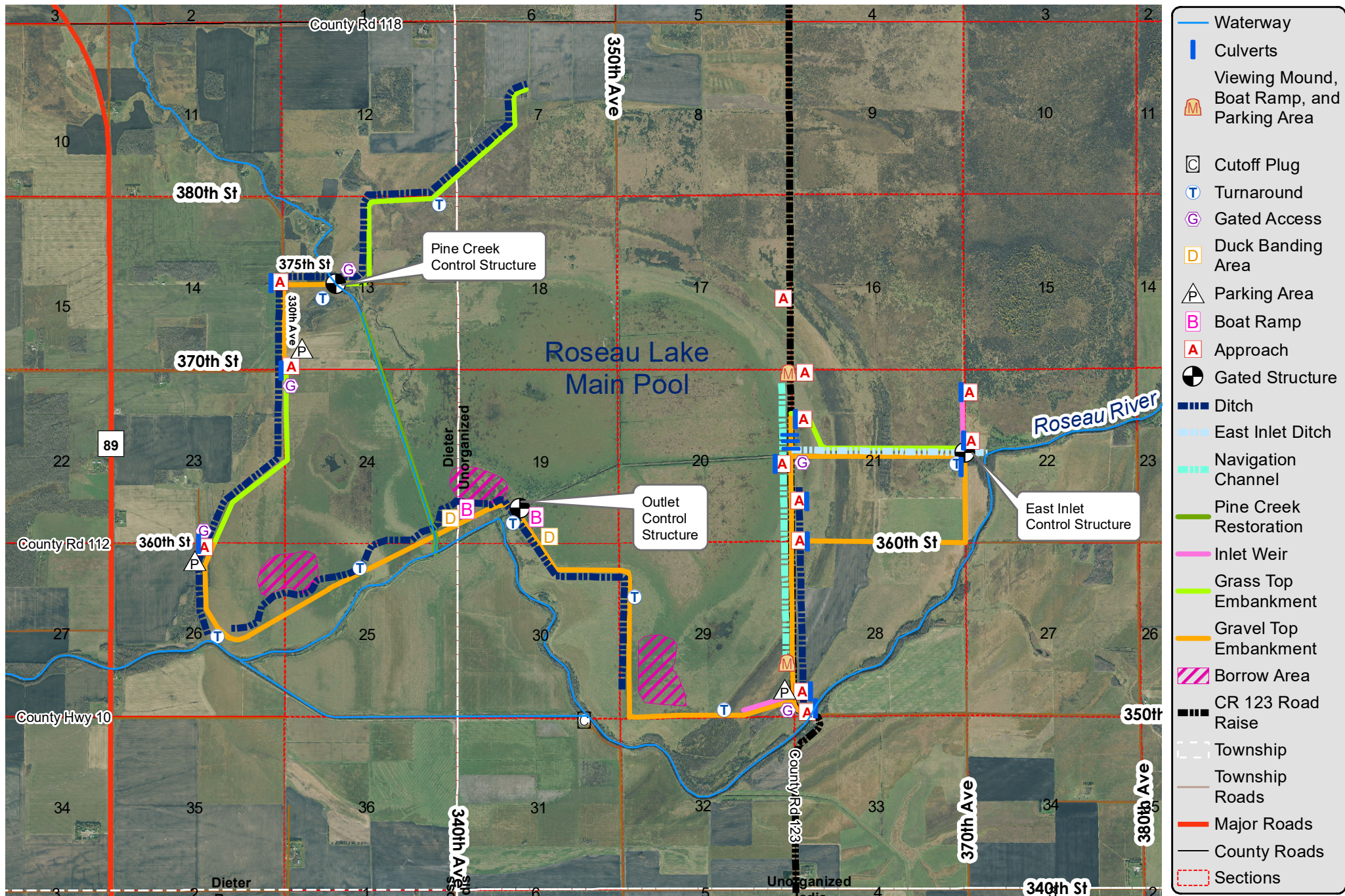
1. The Roseau River Watershed District Board hereby closes this meeting pursuant to Minn. Stat. § 13D.05, subd. 3(c)(3) to develop or consider offers or counteroffers for purchase of the above described real property;

2. That any agreement reached based upon an offer considered at this meeting shall be contingent upon approval of the Roseau River Watershed District Board at an open meeting and the actual purchase or sale must be approved at an open meeting after the notice period required by statute or the Roseau River Watershed District Board's internal procedures and the purchase price or sale price as public data.

Dated this _____ day of _____, 2022.

Chairman

Secretary



ALTERNATIVE 1 PROJECT FEATURES JANUARY 20, 2022



ROSEAU LAKE REHABILITATION PROJECT